

Daily Attendance Report (Detailed Summary Report)

Jan 13 2020 To Jan 18 2020

Company: SRBTC

Printed On : Jan 22 2020 15:33

Department: NON Teaching Staffs

Emp Code: 21 Employee Name : AJAY KR. CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Applied for EL but not yet approved
14-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
15-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
16-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
17-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
18-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Emp Code: 22 Employee Name : SMT. DIBYA CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020	10:21	16:04	GS	10:00	16:30	5:43	00:00	5:43	00:00	00:00	Present	10:21:in(BIOMETRIC),13:38:out(BIOMETRIC),14:04:in(BIOMETRIC),16:04:out(BIOMETRIC),
14-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Applied for EL but not yet approved
15-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Do
16-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Do
17-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Do
18-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Do

Total Duration=5 Hrs 43 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0

Emp Code: 23 Employee Name : SMT. ANJANA PRADHNA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020	10:55	16:02	GS	10:00	16:30	5:07	00:00	5:07	00:55	00:00	Present	10:55:in(BIOMETRIC),13:27:out(BIOMETRIC),14:10:in(BIOMETRIC),16:02:out(BIOMETRIC),16:02:(BIOMETRIC),

Daily Attendance Report (Detailed Summary Report)

Jan 13 2020 To Jan 18 2020

Company: SRBTC

Printed On : Jan 22 2020 15:33

14-Jan-2020	10:18	16:50	GS	10:00	16:30	6:32	00:00	6:32	00:00	00:00	Present	10:18:in(BIOMETRIC),13:38:out(BIOMETRIC),16:50:in(BIOMETRIC),
15-Jan-2020	10:27	16:13	GS	10:00	16:30	5:46	00:00	5:46	00:00	00:00	Present	10:27:in(BIOMETRIC),13:30:out(BIOMETRIC),14:27:in(BIOMETRIC),16:13:out(BIOMETRIC),
16-Jan-2020	10:14	16:01	GS	10:00	16:30	5:47	00:00	5:47	00:00	00:00	Present	10:14:in(BIOMETRIC),13:27:out(BIOMETRIC),14:12:in(BIOMETRIC),16:01:out(BIOMETRIC),
17-Jan-2020	11:04	14:19	GS	10:00	16:30	3:15	00:00	3:15	1:04	2:10	½Present	11:04:in(BIOMETRIC),13:25:out(BIOMETRIC),14:19:in(BIOMETRIC),
18-Jan-2020	10:45	13:27	GS	10:00	16:30	00:00	2:42	2:42	00:00	00:00	Present	10:45:in(BIOMETRIC),13:27:out(BIOMETRIC),

Total Duration=29 Hrs 9 Min , PresentDays=5.5 , Leaves=0 , Holiday=0 , AbsentDays=0.5 , Weekly Off =0

Emp Code: 24 Employee Name : SHRI KALDEN LEPCHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020	10:13	13:24	GS	10:00	16:30	3:11	00:00	3:11	00:00	3:05	½Present	10:13:in(BIOMETRIC),13:24:out(BIOMETRIC),
14-Jan-2020	10:12	16:01	GS	10:00	16:30	5:49	00:00	5:49	00:00	00:00	Present	10:12:in(BIOMETRIC),13:38:out(BIOMETRIC),14:18:in(BIOMETRIC),16:01:out(BIOMETRIC),16:01:(BIOMETRIC),
15-Jan-2020	10:22	16:01	GS	10:00	16:30	5:39	00:00	5:39	00:00	00:00	Present	10:22:in(BIOMETRIC),13:30:out(BIOMETRIC),14:14:in(BIOMETRIC),16:01:out(BIOMETRIC),16:01:(BIOMETRIC),
16-Jan-2020	10:18	16:01	GS	10:00	16:30	5:43	00:00	5:43	00:00	00:00	Present	10:18:in(BIOMETRIC),13:23:out(BIOMETRIC),14:04:in(BIOMETRIC),16:01:out(BIOMETRIC),16:01:(BIOMETRIC),
17-Jan-2020	10:35	13:23	GS	10:00	16:30	2:48	00:00	2:48	00:35	3:06	½Present	10:35:in(BIOMETRIC),13:23:out(BIOMETRIC),
18-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	On Leave	CL

Total Duration=23 Hrs 10 Min , PresentDays=4 , Leaves=1 , Holiday=0 , AbsentDays=1 , Weekly Off =0

Emp Code: 25 Employee Name : SHRI ANIL KR. BHITRIKOTY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records

Daily Attendance Report (Detailed Summary Report)

Jan 13 2020 To Jan 18 2020

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13-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Applied for EL but not yet approved
14-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
15-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
16-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
17-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
18-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Emp Code: 26

Employee Name : SHRI SARAN GURUNG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020	10:36		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	10:36:in(BIOMETRIC),
14-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
15-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
16-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
17-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
18-Jan-2020	10:39	13:29	GS	10:00	16:30	00:00	2:50	2:50	00:00	00:00	Present	10:39:in(BIOMETRIC),13:29:out(BIOMETRIC),

Total Duration=2 Hrs 50 Min , PresentDays=1 , Leaves=0 , Holiday=0 , AbsentDays=5 , Weekly Off =0

Emp Code: 27

Employee Name : SHRI PRAMOD HARIJAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020	10:21	16:02	GS	10:00	16:30	5:41	00:00	5:41	00:00	00:00	Present	10:21:in(BIOMETRIC),12:41:out(BIOMETRIC),14:29:in(BIOMETRIC),16:02:out(BIOMETRIC),
14-Jan-2020	10:25	13:38	GS	10:00	16:30	3:13	00:00	3:13	00:00	2:51	½Present	10:25:in(BIOMETRIC),13:38:out(BIOMETRIC),
15-Jan-2020	10:13	16:16	GS	10:00	16:30	6:03	00:00	6:03	00:00	00:00	Present	10:13:in(BIOMETRIC),13:14:out(BIOMETRIC),14:35:in(BIOMETRIC),16:16:out(BIOMETRIC),
16-Jan-2020	09:54	16:01	GS	10:00	16:30	6:02	00:00	6:02	00:00	00:00	Present	09:54:in(BIOMETRIC),13:27:out(BIOMETRIC),16:01:in(BIOMETRIC),
17-Jan-2020	09:58	16:29	GS	10:00	16:30	6:30	00:00	6:30	00:00	00:00	Present	09:58:in(BIOMETRIC),13:18:out(BIOMETRIC),16:29:in(BIOMETRIC),

Daily Attendance Report (Detailed Summary Report)

Jan 13 2020 To Jan 18 2020

Company: SRBTC

Printed On : Jan 22 2020 15:33

18-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
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Total Duration=27 Hrs 29 Min , PresentDays=4.5 , Leaves=0 , Holiday=0 , AbsentDays=1.5 , Weekly Off =0

Emp Code: 28 Employee Name : SMT. JULY BARAILY

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020	10:28	12:19	GS	10:00	16:30	1:51	00:00	1:51	00:00	4:10	Present	10:28:in(BIOMETRIC),12:19:out(BIOMETRIC),
14-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	Winter Vacation
15-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	WV
16-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	WV
17-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	WV
18-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Holiday	WV

Total Duration=1 Hrs 51 Min , PresentDays=1 , Leaves=0 , Holiday=5 , AbsentDays=0 , Weekly Off =0

Emp Code: 29 Employee Name : SHRI MAHESH CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	No Information
14-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Applied for EL but not yet approved
15-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
16-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
17-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
18-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Daily Attendance Report (Detailed Summary Report)

Jan 13 2020 To Jan 18 2020

Company: SRBTC

Printed On : Jan 22 2020 15:33

Emp Code: 30 Employee Name : SHRI CHANDRA KR. PRADHAN

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020	08:55	17:13	GS	10:00	16:30	6:31	00:43	7:14	00:00	00:00	Present	08:55:in(BIOMETRIC),17:13:out(BIOMETRIC),
14-Jan-2020	08:54	16:50	GS	10:00	16:30	6:51	00:00	6:51	00:00	00:00	Present	08:54:in(BIOMETRIC),16:50:out(BIOMETRIC),
15-Jan-2020	09:09	16:53	GS	10:00	16:30	6:54	00:00	6:54	00:00	00:00	Present	09:09:in(BIOMETRIC),16:53:out(BIOMETRIC),
16-Jan-2020	08:49	17:09	GS	10:00	16:30	6:31	00:39	7:10	00:00	00:00	Present	08:49:in(BIOMETRIC),17:09:out(BIOMETRIC),
17-Jan-2020	08:31	17:16	GS	10:00	16:30	6:31	00:46	7:17	00:00	00:00	Present	08:31:in(BIOMETRIC),17:16:out(BIOMETRIC),
18-Jan-2020	08:40	17:17	GS	10:00	16:30	00:00	8:37	8:37	00:00	00:00	Present	08:40:in(BIOMETRIC),17:17:out(BIOMETRIC),

Total Duration=44 Hrs 3 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 31 Employee Name : SHRI SANJAY TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020	10:18	17:13	GS	10:00	16:30	6:12	00:43	6:55	00:00	00:00	Present	10:18:in(BIOMETRIC),17:13:out(BIOMETRIC),
14-Jan-2020	10:30	16:51	GS	10:00	16:30	6:21	00:00	6:21	00:00	00:00	Present	10:30:in(BIOMETRIC),16:51:out(BIOMETRIC),
15-Jan-2020	10:56	16:53	GS	10:00	16:30	5:57	00:00	5:57	00:56	00:00	Present	10:56:in(BIOMETRIC),16:53:out(BIOMETRIC),
16-Jan-2020	09:45	17:09	GS	10:00	16:30	6:31	00:39	7:10	00:00	00:00	Present	09:45:in(BIOMETRIC),17:09:out(BIOMETRIC),
17-Jan-2020	10:23	17:16	GS	10:00	16:30	6:07	00:46	6:53	00:00	00:00	Present	10:23:in(BIOMETRIC),17:16:out(BIOMETRIC),
18-Jan-2020	10:05	17:17	GS	10:00	16:30	00:00	7:12	7:12	00:00	00:00	Present	10:05:in(BIOMETRIC),10:05:(BIOMETRIC),17:17:out(BIOMETRIC),

Total Duration=40 Hrs 28 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 32 Employee Name : SHRI DAWA TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020	10:15	14:04	GS	10:00	16:30	3:49	00:00	3:49	00:00	2:25	½Present	10:15:in(BIOMETRIC),14:04:out(BIOMETRIC),
14-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Applied for EL but not yet approved

Daily Attendance Report (Detailed Summary Report)

Jan 13 2020 To Jan 18 2020

Company: SRBTC

Printed On : Jan 22 2020 15:33

15-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Do
16-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Do
17-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Do
18-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	Do

Total Duration=3 Hrs 49 Min , PresentDays=0.5 , Leaves=0 , Holiday=0 , AbsentDays=5.5 , Weekly Off =0

Emp Code: 33 Employee Name : SHRI RAM BDR. CHETTRI

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Applied for EL but not yet approved
14-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
15-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
16-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
17-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do
18-Jan-2020			NS	00:00	00:00	00:00	00:00	00:00	00:00	00:00	Absent	Do

Total Duration=0 Hrs 0 Min , PresentDays=0 , Leaves=0 , Holiday=0 , AbsentDays=6 , Weekly Off =0

Emp Code: 34 Employee Name : SHRI RAMESH SHRESTHA

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020	09:56	16:07	GS	10:00	16:30	6:08	00:00	6:08	00:00	00:00	Present	09:56:in(BIOMETRIC),16:07:out(BIOMETRIC),
14-Jan-2020	10:18	16:07	GS	10:00	16:30	5:49	00:00	5:49	00:00	00:00	Present	10:18:in(BIOMETRIC),16:07:out(BIOMETRIC),
15-Jan-2020	10:22	16:02	GS	10:00	16:30	5:40	00:00	5:40	00:00	00:00	Present	10:22:in(BIOMETRIC),10:22:(BIOMETRIC),16:02:out(BIOMETRIC),
16-Jan-2020	10:17	16:05	GS	10:00	16:30	5:48	00:00	5:48	00:00	00:00	Present	10:17:in(BIOMETRIC),10:17:(BIOMETRIC),10:17:(BIOMETRIC),16:05:out(BIOMETRIC),
17-Jan-2020	10:33	16:01	GS	10:00	16:30	5:28	00:00	5:28	00:33	00:00	Present	10:33:in(BIOMETRIC),16:01:out(BIOMETRIC),
18-Jan-2020	10:28	12:40	GS	10:00	16:30	00:00	2:12	2:12	00:00	00:00	Present	10:28:in(BIOMETRIC),12:40:out(BIOMETRIC),

Daily Attendance Report (Detailed Summary Report)

Jan 13 2020 To Jan 18 2020

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Printed On : Jan 22 2020 15:33

Total Duration=31 Hrs 5 Min , PresentDays=6 , Leaves=0 , Holiday=0 , AbsentDays=0 , Weekly Off =0

Emp Code: 35 Employee Name : SMT. SUBALA TAMANG

Att. Date	InTime	OutTime	Shift	S. InTime	S. OutTime	Work Dur.	OT	Tot. Dur.	LateBy	EarlyGoingBy	Status	Punch Records
13-Jan-2020	09:56	16:02	GS	10:00	16:30	6:03	00:00	6:03	00:00	00:00	Present	09:56:in(BIOMETRIC),16:02:out(BIOMETRIC),
14-Jan-2020	08:54	16:01	GS	10:00	16:30	6:02	00:00	6:02	00:00	00:00	Present	08:54:in(BIOMETRIC),16:01:out(BIOMETRIC),
15-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information
16-Jan-2020	09:46	16:28	GS	10:00	16:30	6:29	00:00	6:29	00:00	00:00	Present	09:46:in(BIOMETRIC),16:28:out(BIOMETRIC),
17-Jan-2020	09:06		GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent (No OutPunch)	09:06:in(BIOMETRIC),
18-Jan-2020			GS	10:00	16:30	00:00	00:00	00:00	00:00	00:00	Absent	No Information

Total Duration=18 Hrs 34 Min , PresentDays=3 , Leaves=0 , Holiday=0 , AbsentDays=3 , Weekly Off =0

